



## Penticton Yacht Club Board Meeting MINUTES

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**MEETING DATE:** April 3, 2019

**LOCATION:** Penticton Yacht Club

**MEMBERS PRESENT:** Commodore Marc Tougas  
Matt Krause Doug MacMillan  
Mark Macdonald Ron Ramsay  
Darren Vipond

**MEMBERS ABSENT:** Derek Collins Nathan Roy  
Jesse Duncan

**STAFF PRESENT:** Graham Perrie

**RECORDING SECRETARY:** Wanda Crowell

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Meeting called to order by Commodore Marc Tougas at 6:01 pm.

1. **Adoption of Minutes**

1.1 **March 12, 2019 minutes**

**Moved by** Doug MacMillan **Seconded by** Ron Ramsay

**RESOLVED**

THAT the minutes of the General Meeting held March 12, 2019 be approved.

**CARRIED**

1.2 **Items Arising**

**2. Correspondence**

**2.1 Letter from R. Bigrass re: concrete boat**

Member requests a re-consideration of the banning of concrete boats and asks to be put on the wait-list for a slip for his concrete boat. The request was tabled to give time for the Board to review the circumstances.

**3. Business Report – General Manager**

**3.1 Year to Date Invoices**

Invoicing has been completed so far this year.

**3.2 January and February profit and loss**

Statements were reviewed.

**3.3 Disposal of old and unused restaurant equipment**

R. Gallagher has purchased some of the old equipment & supplies.

**3.4 Casabella Princess**

Has paid the winter storage fees.

**3.5 Crane-In**

13<sup>th</sup> & 14<sup>th</sup> will be the boats from the parking lot. Houseboats (17<sup>th</sup>) will be placed into slots 5 & 6.

**4. Commodore's Report**

**4.1 Resignation of Nathan Roy**

N. Roy has submitted a letter of resignation, dated April 3, 2019, which creates a Board vacancy for Director at Large. The Secretary will lead a search to find a suitable replacement.

**4.2 Treasurer**

J. Duncan has decided to decline the appointment as Treasurer. D. McMillan move from Staff Captain and will take the position of treasurer and J. Duncan will take on the role of Staff Captain.

**Moved by** Ron Ramsay      **Seconded by** Matt Krause

**RESOLVED**

THAT the Board appoint Doug MacMillan as the PYC Treasurer, with the ability to access all PYC bank account information and to do account transfers.

**CARRIED**

**5. Treasurer's Report**

Account balances: \$232,194.44 PYC \$121,724.02 Debit \$250.29

**6. Secretary's Report**

**6.1 Board Communication Policy (Sept 17, 2017)**

The existing policy was tabled to allow for discussion and review.

**6.2 Board Member's Code of Ethics**

Proposed Code that all Board members will sign and it will remain on file.

**6.3 Five Year Strategic Plan**

Secretary will be leading the project to use the template and flesh out the details with assistance from D. Vipond, Doug MacMillan & J. Duncan.

**7. Marina Infrastructure Committee Report (Vice Commodore)**

**8. Fleet Captain Report**

Two regattas have been set. 22/23 June for the Grassroots. Aug 31 – Sept 2<sup>nd</sup> for the other. Looking to set up a Race Committee. Need to have a lap top to record & display the racing scores on-line. L. Roth has volunteered to help with scoring. Will be attempting to get the word out via social media. Will contact other fleet captains on the lake to get feedback & advise. Race markers will have to be put back out again.

**9. Staff Captain Report**

**10. Strategic Planning Committee Report**

**11. Policy & Procedures Committee Report**

**12. Clubhouse Committee Report**

Waiting for the engineer reports before we can go back to the City for the required permits. Should be able to move forward next week. A roof-top exhaust unit is required. Still pushing for May 1<sup>st</sup> opening. Staffing has started to ramp up. Will re-design the bar a bit and add draft taps.

**13. Entertainment Committee Report**

In the future this will be added to the Staff Captain Report.

**14. Old Business**

**14.1 West Launch Ramp**

No report.



**14.2 Gate Key System**

With wifi access, want to get to swipe-able card system. Members at AGM expressed a concern about security. Have gotten some quotes but still looking.

**14.3 Bylaw Review**

An email was sent to all members seeking volunteers to sit on the Bylaw Review Committee with the Commodore & the Secretary.

**15. New Business**

- 16.** Meeting adjourned at 7:27 p.m.  
The next meeting will be April 17, 2019 at 6:00 p.m.

APPROVED BY:

PREPARED BY:

  
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M. Tougas, Commodore

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W. Crowell, Recording Secretary