



Penticton Yacht Club Board Meeting MINUTES

MEETING DATE: February 27, 2019

LOCATION: Penticton Yacht Club

MEMBERS PRESENT: Commodore Marc Tougas
Derek Collins (via teleconference) Doug MacMillan
Mark Macdonald Ron Ramsay

MEMBERS ABSENT: Jesse Duncan Mark Ramoudit
Matt Krause Nathan Roy

STAFF PRESENT:

RECORDING SECRETARY: Wanda Crowell

Meeting called to order by Commodore Marc Tougas at 6:07 pm.

1. **Adoption of Minutes**

1.1 **January 23, 2019 minutes**

Moved by Doug MacMillan **Seconded by** Ron Ramsay

RESOLVED

THAT the minutes of the General Meeting held January 23, 2019 be approved.

CARRIED

1.2 **Items Arising**

2. **Correspondence**

2.1 **Emails about ice around the boats**

Bubblers are being assessed & adjusted three times a week.

3. **Business Report – General Manager**

No report.

4. Commodore's Report

4.1 AGM Location

The AGM will be held at either the Elks Hall, Ellis Street or the Penticton Golf Club.

4.2 Nomination Committee Appointment

The Committee will be the Commodore, Secretary & Mark Macdonald.

4.3 Initiation Fee

Commodore & Secretary reviewed the existing bylaw (Item 2.3) which gives the Board the ability to set an initiation fee. This will be brought to the membership at the AGM. A review of the fees charged by the other clubs on the lake has been undertaken. Management will determine what is a reasonable amount, up to \$1,500. Our lease indicates that we have to charge "market price" for fees. This will be brought to the membership at the AGM as a budget item.

5. Secretary's Report

5.1 Member's Code of Conduct

Nothing new.

5.2 Casabella Princess

The lease is an annual lease. The lease will be updated to reflect that it is a commercial lease and the fee should reflect going market rate. The Secretary & the GM will review the contract and make appropriate changes.

5.3 Bylaw Review

Will have recommendations soon for items to be updated.

6. Marina Infrastructure Committee Report (Vice Commodore)

7. Fleet Captain Report

8. Staff Captain Report

9. Strategic Planning Committee Report

9.1 5 Year Capital Plan

The Moorage Plan will be spliced into the 5 Year Plan. Assistance will be sought from a planning professional to help the Board complete this. This is an obligation under our LTU.

9.2 Dock Update

Tabled.

10. Policy & Procedures Committee Report

11. Clubhouse Committee Report

11.1 Kitchen Renovations

Contractor will be starting within 14 days. Waiting for the weather to warm up.

12. Sailing Activities & Entertainment Committee Report

A priority will be to have a sailing program (juniors & adults).

12.1 S. Parsons

Has indicated that he may be interested in running a program.

13. Old Business

13.1 Wifi & Security Camera Update

Everything is now in place. There will be a sync using an IP address so the cameras can be monitored from more than one place. GM will place adequate signage around the marina to inform that there are cameras in use.

13.2 Fire Suppression Plan Update

Unable to get anyone to do the plan. The engineer unwilling to do anything other than his exact plan. The PFD says that not everything on that plan needs to be done. Commodore will continue to look into this.

13.3 West Launch Ramp

Tabled.

13.4 Gate Key System

Tabled.

14. Treasurer's Report

14.1 Adjusting Entries

Moved by Mark Macdonald **Seconded by** Doug MacMillan

RESOLVED

THAT the Board approve the Adjusting Journal Entries for the 2017 year-end.

CARRIED

14.2 Financial Statement Account Grouping

Moved by Ron Ramsay **Seconded by** Mark Macdonald

RESOLVED

THAT the Board approve the Financial Statement Account Grouping as presented by Omland Heal.

CARRIED

14.3 Non-profit Organization Information Return

Moved by Doug MacMillan **Seconded by** Ron Ramsay

RESOLVED

THAT the Board approve the 2018 Non-profit Organization Information Return.

CARRIED

14.4 2017 Financial Statements

Moved by Doug MacMillan **Seconded by** Mark Macdonald

RESOLVED

THAT the Board approve the Financial Statements for 2017 (short year) as presented.

CARRIED

14.5 2018 Financial Statements

Moved by Derek Collins **Seconded by** Doug MacMillan

RESOLVED

THAT the Board approve the 2018 Financial Statement (to Dec 31, 2018) to send to Omland Heal for the Financial Review process.

CARRIED

15. New Business

None.

16. Meeting adjourned at 7:22 p.m.

The next meeting will be March 6, 2019 at 6:00 p.m.

APPROVED BY:

PREPARED BY:



M. Tougas, Commodore

W. Crowell, Recording Secretary