



Penticton Yacht Club Board Meeting MINUTES

MEETING DATE: February 28, 2018

LOCATION: Penticton Yacht Club

MEMBERS PRESENT: Commodore Terry Olfert Vice Commodore Mark Macdonald
Derek Collins Mark Ramoudit
Doug MacMillian Nathan Roy
Bruce Merrit Marc Tougas

MEMBERS ABSENT: Matt Krause

STAFF PRESENT: Geoff Gowe

RECORDING SECRETARY: Wanda Crowell

Meeting called to order by Commodore Terry Olfert at 6:05 pm.

1. **Adoption of Minutes**

1.1 **January 30, 2018 minutes**

Moved by Mark Ramoudit **Seconded by** Nathan Roy

RESOLVED

THAT the minutes of the General Meeting held January 30, 2018 be approved.

CARRIED

1.2 **Items Arising**

2. Correspondence

3. Business Report – General Manager

Working about 20 hours a week doing the day to day work. Invoicing almost finished. Budgeting. IT & phone upgrades still in progress. Bubblers were back in action last week. Working with Long Term Lease Committee on presentation.

4. Commodore's Report

4.1 Human Resources Committee (D. Collins)

4.1.1 Marina Manager

Marina Manager responsibilities were reviewed. Recruitment ads were posted on several sites. We had 42 applications. Short listed to 9 locals & 5 from out of province. 9 interviews were done. One clear successful applicant. Also found someone with experience to help out on temporary or part-time basis.

Moved by Marc Tougas **Seconded by** Derek Collins

RESOLVED

THAT the Board offer the Marina Manager job to Graham Perrie, with negotiated salary

CARRIED

4.1.2 Administrative Help

Current bookkeeper is willing to come into the office and work on both books and administrative tasks.

Moved by Marc Tougas **Seconded by** Derek Collins

RESOLVED

THAT the Board approve increased hours for the bookkeeper to help with administrative duties in the office.

CARRIED

Agenda Item 10 was brought forward at this time.

6:30 D. Butler & R. Ramsey arrived at the meeting

5. Long Term Lease Committee Report

Donna Butler & Ron Ramsey have been working on presentation. City of Penticton Land Administrator Peter Wallace and CAO Peter Webber have both seen the presentation.

We are asking for a 5 year option to use with possible 2 year extension. Any term longer than 5 years would require public assent. The City only has 7 years left on their lease with the Province. Any future negotiations the City will have with the province on the Crown Land will have to include the local First Nation.

Presentation will be to open meeting at City Council on March 6, so document must go to the City on March 1st to be placed on the agenda.

6:52 D. Butler & R. Ramsey left meeting

4.2 AGM

There will be printed voting cards & ballots & voting booths (4).

4.3 Nomination Committee

Quite a few nominations received on the last day (February 20).

4.3.1

Moved by Marc Tougas **Seconded by**

RESOLVED

THAT the Board accept the nomination form for Dereck Hobson, Fleet Captain, which was not received before the set deadline.

No seconder. Motion failed.

4.3.2

Moved by Marc Tougas **Seconded by** Doug MacMillian

RESOLVED

THAT the Board refuse to accept the nomination form from Rob Davey, as the form was not signed by the nominee.

CARRIED

4.3.3

Moved by Marc Tougas **Seconded by** Mark Ramoudit

RESOLVED

THAT the Board accepted all the following nominees:
Commodore – Mark Tougas, Darren Vipond
Vice Commodore – Terry Olfert, Craig Tilson
Secretary – Ron Ramsay (acclimation)
Treasurer – Mark Ramoudit (acclimation)
Fleet Captain – Derek Collins (acclimation)
Staff Captain – Doug McMillan (acclimation)
Director (2 to be elected) – Jesse Duncan, Richard (Kelly) Hussey, Matt Krause, Jim Redpath, Nathan Roy, Heather Smith-Boyle, Mark Ward.

CARRIED

4.4 Office Renovations

\$33,944.64 insurance settlement was made for spring 2017 flood damage. Grant Beauclair Construction will be continuing to finish the work. \$16,000 for construction.

4.4.1 Heating System for Clubhouse

3 quotes received for ductless splitter heating system.

Moved by Marc Tougas **Seconded by** Derek Collins

RESOLVED

THAT the Board accept the quote for the Bryant system as quoted by RPR Plumbing & Heating for \$2,992 (including GST).

CARRIED

4.4.2 Flooring

For office and clubhouse floors, have been looking at laminate flooring, but may now also look at carpeting or vinyl planking.

Moved by Marc Tougas **Seconded by** Derek Collins

RESOLVED

THAT the Board authorize M. Tougas to spend up to \$10,000 to \$12,000 on flooring (either carpet, tile or vinyl planking).

CARRIED

6. Treasurer's Report

BMO PYC Account \$93,282.01 Marina Account \$201,340.95 Bar Manager & Marina debits accounts total \$1,170.02
Manulife Account \$73,212.22

7. | **Secretary's Report**

7.1 **Constitution & Bylaw Update**

Work will continue on updating these documents, after the AGM.

8. **MMC Report (Vice Commodore)**

8.1 **Dock Repairs & Replacement**

Quote received from Trademark Industries for different options for repairs/replacements for docks. These docks must meet the current fire protection standards (NFPA & BC Fire Code).

8.1.1 **M Dock**

Moved by Marc Tougas **Seconded by** Nathan Roy

RESOLVED

THAT the Board approve \$66,612 for aluminum and composite to complete the repairs and replacements.

CARRIED

(M. Ramoudit abstained)

8.1.2 **R Dock**

Moved by Marc Tougas **Seconded by** Mark Ramoudit

RESOLVED

THAT the Board approve \$71,000 to complete the R Dock walkway (156 feet of 4 foot walkway and replacing existing fingers) out of the 2018 Capital Improvement Fund.

CARRIED

8.1.3 **East Launch Dock**

Moved by Marc Tougas **Seconded by** Derek Collins

RESOLVED

THAT the Board approve \$30,870 to improve the west finger of the East Launch Dock, with wood framing, composite top per quote from Trademark.

CARRIED

8.2 **Gas Dock Repair**

Moved by Marc Tougas **Seconded by** Derek Collins

RESOLVED

THAT the Board approve up to \$20,000 for gas dock repair & floatation.

CARRIED

8.3 New Gas Pumps

A console system & new gas pumps.

Moved by Marc Tougas **Seconded by** Mark Ramoudit

RESOLVED

THAT the Board approve up to \$24,000 for new gas pumps and installation.

CARRIED

8.4 Crane In

Trademark Industries are in place. Crane in for sail boats and motor vessels on April 7th and 8th. Houseboats are scheduled for April 11th but may be moved to April 18th if Trade Mark is available.

9. Fleet Captain Report

Still waiting for updated quotes for 9 mooring buoys. Moored between 18 & 20 feet maximum depth. Follow up to be done on quotes.

10. Clubhouse Committee Report

None

11. Entertainment Committee Report

None

12. Old Business

None

13. New Business

12.1 AGM Agenda

Budget, Commodore's report, voting, appointment of auditor. The General Manager will send out the Agenda to the membership.

14. Meeting adjourned at 8:36 p.m.

The next meeting will be on March 12, 2018 at 5pm.

APPROVED BY:

PREPARED BY:


Terry Olfert, Commodore

W. Crowell, Recording Secretary