



Penticton Yacht Club Board Meeting MINUTES

MEETING DATE: October 24, 2018

LOCATION: Penticton Yacht Club

MEMBERS PRESENT: Commodore Marc Tougas
Mark Macdonald Mark Ramoudit
Doug MacMillan Nathan Roy

MEMBERS ABSENT: Jesse Duncan Matt Krause
Derek Collins Ron Ramsay

STAFF PRESENT: Graham Perrie

GUEST: Bruce Merit

RECORDING SECRETARY: Wanda Crowell

Meeting called to order by Commodore Marc Tougas at 6:03 pm.

1. Adoption of Minutes

1.1 September 19, 2018 minutes

Moved by Mark Ramoudit Seconded by Doug MacMillan

RESOLVED

THAT the minutes of the General Meeting held September 19, 2018 be approved.

CARRIED

1.2 Items Arising

2. Correspondence

Letter from T. Olfert regarding non-licensed, non-insured people working on boats on the marina property. Concerned about liability insurance, business license & WCB coverage.

The board discussed Terry's concerns and feel Item 35 of the Moorage Contract does somewhat address this issue. Graham will ensure all members will be reminded by an email blast and on the website. Graham and Marc will look to see if Item 35 should be re worded to make it more clear.

3. Business Report – General Manager

3.1 Yearly Maintenance Plan

Submitted to City.

3.2 Website Update

Up & running. Only about 55 members signed up so far.

4. Commodore's Report

4.1 Kelowna Yacht Club Commodore's Ball

They put on a nice event. Good networking opportunity.

5. Treasurer's Report

Marina Account \$350,193.57 Yacht Club Account \$93,010.80 Debit \$507.60

6. Secretary's Report

6.1 Member's Code of Conduct

Tabled.

7. Marina Infrastructure Committee Report (Vice Commodore)

7.1 Five Year Capital Plan

The PYC Marina Infrastructure Committee has performed a comprehensive evaluation and assessment of the current dock and marina infrastructures. Attached is the final report prepared by PYC Board member Jesse Duncan. Based on these assessments, the Marina Infrastructure Committee proposes the following 5 motions to the Board of Directors to consider as part of our 2018 fiscal year Capital investments.

If accepted, the Infrastructure Committee will then direct the General Manager to initiate the tender process in hopes of receiving at least 3 quotes as per the City of Penticton procurement and contracting policies. All received bids will be reviewed by Infrastructure Committee and recommendations will be brought forward to Board for final spending approvals.

7.1.1 B Dock

Moved by Doug MacMillan **Seconded by** Mark Ramoudit

RESOLVED

- THAT the Board approve to rebuild B Dock to replace 5 wood fingers with hard fastened 5 new fingers made of wood with plastic floatation approximately 456 square feet and made of wood of lengths;
- 3 Fingers at 4 feet wide and 22 feet long on south side;
 - 2 fingers at 4 feet wide and 24 feet long on north side;
 - 1 new pile at the end of B dock;
 - 1 pile removed;
 - wood fingers to be disposed of and priced separately.

CARRIED

7.1.2 C Dock

Moved by Doug MacMillan **Seconded by** Mark Ramoudit

RESOLVED

- THAT the Board approve to rebuild C Dock to replace 18 wood fingers with hard fastened 18 Aluminum framed fingers with composite deck with plastic floatation approximately 1255.5 square feet made of lengths;
- 9 fingers on the south side 3 feet wide and 20.5 feet long;
 - 9 fingers on the north side 3 feet wide by 26 feet long;
 - wood fingers to be disposed of and priced separately.

CARRIED

7.1.3 J Dock

Moved by Doug MacMillan **Seconded by** Mark Ramoudit

RESOLVED

- THAT the Board approve to rebuild J dock to replace 4 wood fingers with hard fastened 4 Aluminum framed fingers with composite deck with plastic floatation approximately 243.6 square feet made of lengths;
- 4 fingers 3 feet wide and 20.3 feet long;
 - wood fingers to be disposed of and priced separately.

CARRIED

7.1.4 N Dock

Moved by Doug MacMillan **Seconded by** Mark Ramoudit

RESOLVED

THAT the Board approve to rebuild N dock to replace 5 wood fingers with hard fastened 5 Aluminum framed fingers with composite deck with plastic floatation approximately 330 square feet made of lengths;

- 5 fingers 3 feet wide and 22 feet long;
- wood fingers to be disposed of and priced separately.

CARRIED

7.1.5 Y Dock

Moved by Doug MacMillan **Seconded by** Mark Ramoudit

RESOLVED

THAT the Board approve to build and replace the main dock of Y Dock made of wood with a wood framed dock with wood deck of approximately 500 square feet.

- main dock to be 5 feet wide by 100 feet long.
- main dock to be removed and disposed of and disposal to be priced separately.
- secure dock to existing piles
- wood fingers to be disposed of and priced separately.
- add steel plate with pre-sunk screws at Y gate entrance and remove the 2 steel channels currently in place.
- attach 3 hard fastened recycled 26 ft. wood fingers with plastic floatation from D dock.

CARRIED

8. Fleet Captain Report

No report.

9. Staff Captain Report

No report.

10. License to Use Committee Report

10.1 Clarification of obligations - "Tennis Head Lease" & portion of "Y" dock

We did not receive the bill from the City (went to Tennis Club address). Met with City of Penticton regarding lease payments. They are looking to make sure they bill us the correct amount.

11. Strategic Planning Committee Report

No report.

12. Policy & Procedures Committee Report

No report.

13. Clubhouse Committee Report

Sunday November 18th for Board & staff function.

14. Entertainment Committee Report

No report.

15. Old Business

15.1 Review of Membership types & fees

Will be reviewed by the Bylaw committee.

15.2 Winter Storage (fencing, Policies & Procedures, rates)

Can't do fencing this year. Previous rate was \$7 per foot. In 2017 it was raised to \$10.

To determine the fees for crane-in/out, options are per minute or a sliding increment scale. Also need to look at how storage costs are charged. Should be fees for crane-in, crane-out & for dry land storage. We are currently losing some money on this. Policy & procedures will be reviewed by the General Manager.

Moved by Doug MacMillan **Seconded by** Mark Macdonald

RESOLVED

THAT the Board charge crane-in/out fees using a 5 minute increment scale to cover the cost of the service.

CARRIED

15.3 Moorage Review (form & moorage holder Insurance requirements)

Checking with City if lease requires all boats to carry \$5 million in liability insurance.

Moved by Mark Macdonald **Seconded by** Doug MacMillan

RESOLVED

THAT the Board accept the update to the Moorage Contract as presented, with re-wording of Items #33, 35 and #36.

Mover withdrew motion with approval of the seconder.

15.4 SUP & kayak storage

The General Manager has started looking at possibilities for design, construction & location for an appropriate storage facility. Also will be looking at possible bike rack configuration & locations.

16. New Business

16.1 Capital investments on docks.

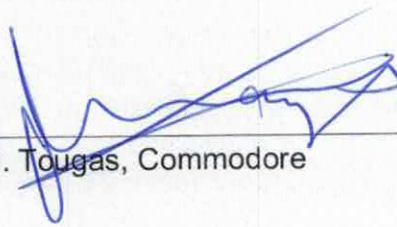
This item was dealt with under Item 7.

17. Meeting adjourned at 7:41 p.m.

The next meeting will be November 21, 2018 at 7:00 p.m.

APPROVED BY:

PREPARED BY:



M. Tougas, Commodore

W. Crowell, Recording Secretary